



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

27 JAN. 2023

DIVISION MEMORANDUM

No. 045 s. 2023

CORRIGENDUM TO DM NO. 031 S. 2023 – ADMINISTRATION OF NATIONAL ACHIEVEMENT TEST FOR GRADE 12 FOR SCHOOL YEAR 2022 - 2023

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Due to the issued Advisory from the Bureau of Education Assessment dated January 24, 2023 known as the "Additional Guidelines for the Administration of the National Achievement Test (NAT) for Grade 12 for School Year 2022-2023, changes are made to the date of activity for Scheme 2 from February 1-2, 2023 to February 2-3, 2023.
2. All other provisions in the memorandum remains in effect.
3. Immediate dissemination of this memorandum is desired.


NATIVIDAD P. BAYUBAY, CESO VI
Schools Division Superintendent



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

ADVISORY

January 24, 2023

National Achievement Test for Grade 12 (NATG12) for School Year 2022-2023

- ADDITIONAL GUIDELINES -

In line with the DepEd Memorandum No. 001, s. 2023 (*Administration of the National Achievement Test for Grade 12 for School Year 2022-2023*), here are the additional guidelines for the conduct of the test:

Participating Students and Schools

All currently enrolled Grade 12 learners in public and private schools will take the test through a paper-based modality.

1. Only **Grade 12 students under the formal school system** using the regular curriculum shall be included in the national test.
2. Only **private schools operating with a government permit** for SY 2022-2023 shall be included in the national test.
3. **Newly established Senior High Schools** in SY 2022-2023 shall participate in the national test.

Testing Center

4. Participating schools shall serve as testing centers.

Test Booklets

5. The Test Booklets (TBs) are **reusable** and may be reallocated within the Division should there be insufficiency. This means that a school may borrow TBs from schools **within the Division**. After the test, the borrowed TBs must be returned to the original school.
6. **Photocopying of the TBs is NOT ALLOWED.**
7. Maintain the integrity of the test before, during, and after the test administration.

Answer Sheets

If answer sheets are insufficient, the following strategies may be applied **within the region**:

1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City, Philippines
Direct Line: (632) 8633-7202/8687-4146
E-mail: ouci@deped.gov.ph

8. **Pool** the answer sheets from schools with decreased enrollment from 2019 to 2023 and **distribute** these to those schools with increased enrollment.

9. **Use** the Answer Sheets from schools that are temporarily/permanently closed.

If all available answer sheets were already re-allocated within the region, the following steps may be applied:

10. **Photocopy** the answer sheets that will be used in the test administration, and provide other test-related materials (e.g., examiner's report envelopes and forms).

Note: Answer sheets are scanned by scanning machines or optical mark readers. Photocopied answer sheets cannot be read by scanning machines. The contents of the answer sheets need to be electronically transcribed by the Bureau of Education Assessment (BEA) before data processing.

School Header

11. Newly established Senior High Schools in SY 2022-2023 should have their school header. A photocopied school header for these schools is allowed.

Program Support Funds

12. Charge the expenses that will be incurred in the photocopying of answer sheets and provision of other test-related materials (e.g., school header, examiner's report envelopes and forms) to the **contingency** of the National Assessment Systems for Basic Education (NASBE) Program Support Funds (PSF) that will be downloaded by BEA to Schools Division Offices (SDOs) through the Regional Offices (ROs).

13. BEA will **download another tranche** of the PSF to SDOs through the ROs to **augment the expenses** that will be incurred in the photocopying of answer sheets and provision of test-related materials.

Additional Scannable Answer Sheets

14. To lessen the number of answer sheets that will be photocopied at the Division level, BEA will deliver additional answer sheets to select Divisions with the **largest reported insufficiency**. These Divisions are the following:

Region	Division
III	Nueva Ecija
IV-B	Palawan
	Oriental Mindoro
V	Camarines Sur
	Camarines Norte
VI	Iloilo Province
VII	Cebu Province
X	Misamis Occidental
	Bukidnon
XI	Davao del Norte
	Davao del Sur
	Davao de Oro
XII	North Cotabato
NCR	All SDOs except Makati City, Mandaluyong City, Muntinlupa City, Quezon City, and San Juan City
CARAGA	Agusan del Sur



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15. These answer sheets are from the previous test administration; they have a **different size and layout** of the variables as to the answer sheet that will be used in this SY. Thus, BEA will conduct an **orientation** on January 25, 2023, to ROs and select SDOs on how to use these answer sheets.
16. The additional answer sheets will be **delivered by BEA** through its staff. The BEA staff will coordinate with their respective Division Testing Coordinators regarding this. They will also monitor and supervise the test administration in their assigned Division.

Photocopied Test Materials

17. The photocopied test materials (i.e., answer sheets, and school header) will be included in the boxes that will be **retrieved by BEA's official forwarder**.
18. After the retrieval, BEA will take charge of the **electronic transcribing** of the contents of the said materials.

Test Administration Schedule

19. The NATG12 is scheduled on **January 30 and 31, 2023** (Scheme 1). If test materials are insufficient, students may be batched for test-taking using Schemes 2 and 3.
- **Scheme 1:** January 30-31, 2023
 - **Scheme 2:** January 30-31, 2023 | February 2-3, 2023
 - **Scheme 3:** January 30-31, 2023 | February 2-3, 2023 | February 6-7, 2023
20. The ROs are requested to submit to BEA a report on the dates of test administration per SDO. Also, SDOs requesting an extension of test administration beyond the suggested schemes are required to submit to RO a written justification.
21. For the successful implementation of the NATG12, ROs and SDOs are requested to coordinate with the Bureau of Education Assessment – Education Assessment Division through the following contact details: 86312589, 09065473493, bea.ead@deped.gov.ph
22. Immediate dissemination of this Advisory is desired.


GINA O. GONONG

Undersecretary for Curriculum and Teaching